



VINAYAKA MISSION'S RESEARCH FOUNDATION

(Deemed to be University under section 3 of the UGC Act 1956)

RECRUITMENT

Applications are invited from the eligible candidates for the position of
Director (Placement and Alumni Relations)

| Position | <u>Qualification & Experience</u> |
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| Director (Placement and Alumni Relations) | <ul style="list-style-type: none">• Recognized Master degree in any discipline Desirable : Ph.D.,• Age below 55 Years. |
| <u>JOB DESCRIPTION</u> | <ul style="list-style-type: none">• To educate, train and monitor the activities of the Career and Counseling Cell of the Constituent institutions.• To plan & organize variety of training for the students towards successful job placement, higher education, entrepreneurship and competitive examinations• To establish networking & relations with potential employers for facilitating placements and internships• To organize campus interviews, Job melas etc by inviting the potential employers.• To maintain the records of the various placements, internships, student progression to higher education and entrepreneurs on a real time basis.• To create a strong Alumni network for the University.• To enhance the interaction among the Alumni and their interaction with the University.• To monitor proper functioning of the Alumni association and the conduct of Alumni association meetings, Alumni meets and gatherings.• To establish Alumni chapters regionwise.• To enhance the contributions of Alumni to the institution in terms of Academics, Research, Placements etc. |

Apply with complete bio-data to the following address (or) by E-mail.

On or Before 06.05.2024

The Registrar,
Vinayaka Mission's Research Foundation
(Deemed to be University),
Sankari Main Road (NH-47), Ariyanoor,
Salem – 636 308. Tamilnadu. Ph: 04272529700

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